Community Service Guidelines

Step 1: Select a community service site(s)
- **Follow the provided link** to explore community service sites available through Auburn University IMPACT. Complete the personal information sheet and IMPACT release form prior to participation in IMPACT*. For more information about IMPACT, visit [www.auburn.edu/involve/impact](http://www.auburn.edu/involve/impact)
- **If you are interested in scheduling your own community service** site then you must contact your hearing officer via email prior to beginning all non-IMPACT projects. Provide the name and location of the proposed service site.

Step 2: Contact and schedule service hours with selected organization from Step 1.

Step 3: Complete and log service hours on the Community Service Hours Log Form provided by Student Conduct. Signature(s) must be obtained from a site supervisor. You must write a summary of your experience working with the service site(s).

Step 4: Return the completed **Community Service Hours Log Form** to Student Conduct. The log may be submitted via:
- Email: conduct@auburn.edu
- In person: Student Conduct Office, Student Center, Suite 1115

*Participation in IMPACT requires an IMPACT Release Form. If under 19, a student must have a parent sign the waiver.*
# Community Service Log Form

- Non-IMPACT service sites must be approved by your conduct officer prior to attending the service site.
- This form must be submitted to Student Conduct by the deadline listed below.
  - EMAIL: conduct@auburn.edu
  - In Person: Student Conduct Office, Student Center, Suite 1115

Student Name: ____________________________  Student ID: ____________________________

Total # of hours to be completed: ____________________________  Deadline: ____________________________

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<tr>
<th>Date</th>
<th>Time In</th>
<th>Time Out</th>
<th>Total</th>
<th>Service Site Name, Address, &amp; Phone Number</th>
<th>Site Supervisor Signature</th>
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Total Hours Completed: __________

I understand that all hours will be verified by a third party independently of me and if I attempt to falsify or misrepresent these hours in any manner, I may be subject to additional conduct charges.

Student Signature: ____________________________  Date: __________

FOR OFFICE USE ONLY:
Verified by: ____________________________  Date: __________
Community Service Reflection Form

1. How did your behavior that resulted in your referral to Student Conduct negatively impact the community?

   _____________________________________________________________
   _____________________________________________________________
   _____________________________________________________________
   _____________________________________________________________

2. In your opinion, how did your community service make a difference for the community?

   _____________________________________________________________
   _____________________________________________________________
   _____________________________________________________________
   _____________________________________________________________

3. As an Auburn University student and future alumna/alumnus, what role should you play in the community moving forward?

   _____________________________________________________________
   _____________________________________________________________
   _____________________________________________________________
   _____________________________________________________________